United States Coast Guard
Base Kodiak
Child Development Center

Accredited by NAEYC's National Academy of Early Childhood Programs

Building N41 Mary Island Way, Kodiak AK 99615 (907) 487-5481

Welcome to the Child Development Center (CDC).

Attached is a complete Child Development Center registration packet. All forms must be completed and returned to the Child Development Center prior to attendance.

The registration packet contains:

- ☐ Child Development Services Registration Form (DOT, USCG, CG-5484)
- ☐ Release of Information/Privacy Act Statement (DOT, USCG, CG-5484, page 2)
- ☐ Child Health Form (DOT, USCG-5484A).
- ☐ Medical Statement *(only if applicable)*
- ☐ Immunization Requirements Fact Sheet
- ☐ Civilian *or* Military Medical Consent Authorization Form (DOT, USCG, CG-5484I & CG-5484H). This form allows the CDC to get medical attention for your child, in case of an emergency when a parent cannot be reached.
- ☐ Emergency Contact Form
- ☐ Field Trip Permission Form (DOT, USCG, CG-5484B). This form allows us to leave the Center with your child to take walks and pre-approved trips to other locations.
- ☐ Photo Release Form. This form notifies the CDC as to the capacity you would like your child's photo released.
- ☐ Permission to Apply Sunscreen, Lotion & Diaper Cream Form.
- ☐ Base Kodiak Monthly Fee Scale
- ☐ Auto-Pay Agreement
- ☐ Parent Advisory Committee (PAC)

Other information needed include:

- ☐ Your child's current immunization record (we will make a copy).
- ☐ Current leave and earning statements and/or pay stubs to participate in our sliding fee program *or* Parent "Proof of Income" Waiver.

If you have any questions about the Child Development Center, please do not hesitate to call the CDC at (907) 487-5481.

Children are enrolled when the completed registration packet is returned and registration fee and first payment has been made.

A parent orientation with the room lead teacher will be scheduled.

Thank you for choosing the Child Development Center at USCG Base Kodiak.